
Agenda Item 1 Activity Report 2014

Fiscal Year 2014 (1 Apr 2014 – 31 Mar 2015)

I. Research Activities

1. Development and publication preparation of the “Design and Construction Manual of the Press-in Technology” by the editing committee.
2. Utilization of the “Design and Construction Manual of the Gyropress (Rotary Cutting Press-in) Method”.
 - 2-1. IPA and Japan Press-in Association (JPA) jointly held the technical workshops of the “Design and Construction manual of the Gyropress (Rotary Cutting Press-in) Method”. Those were held 10 times in 9 cities in Japan during April to July 2014 with total of 342 participants.
3. The 7th IPA Press-in Engineering Seminar, the 3rd Young Researchers’ workshop and the 2nd Foreign Researchers’ Seminar were organized by the research committee and held in Kochi in July 2014 for diffusion and enlightenment of the Press-in technology.
 - 3-1. The 7th IPA Press-in Engineering Seminar was held at the Koshin RKC hall, Kochi, from 10:30 to 17:30 on 24 July 2014. The total of 488 participants from 9 different countries attended.
 - 3-2. The 3rd Young Researchers’ Workshop was held at the Giken Ltd. head quarter in Kochi from 08:30 to 11:45 on 25 July 2014 with 30 participants from 6 universities in 7 countries.
 - 3-3. The 2nd Foreign Researchers’ Seminar was held at the Giken Ltd. head quarter in Kochi from 12:30 to 16:00 on 25 July 2014 with 18 participants from 6 countries.
4. 5th IPA Research Grant Award
 - 4-1. 10 Apr. Call for research proposals with the following schedule
 - 30 Jun. Submission deadline of proposals
(9 research proposals & 2 survey proposals were submitted.)
 - 30 Sep. Evaluation by the award committee and announcement to the winners. (7 research themes & 2 survey themes were awarded.)
 - 05 Dec. Award ceremony was held at the 5th IPA International Workshop in Ho Chi Minh City, Viet Nam
5. Preparation to publish the “PRESS-IN ENGINEERING 2015”.

II. International Workshop Activities

1. The 5th IPA International Workshop was held 3rd to 5th December 2014 in Ho Chi Minh City, Viet Nam. The total of 186 participants attended from 7 countries.
 - 1-1. 3 Dec. 18:00-20:00 Reception
 - 4 Dec. 09:10-17:00 Opening addresses, Special presentations, Official Banquet.
 - 5 Dec. 09:10-17:00 5th Award ceremony, Demonstration of the Silent Piler.
2. Reinforcement of industry-academia-government collaboration
 - 3-1 Dr. Okumura visited Shanghai on 18 to 20 September, 2014 for International Forum on Underground Space and Modern Urban Center. Dr. Okumura gave

lecture about the newest project of utilization of urban underground space of Japan including the example of application of Press-in technology.

- 3-2 Dr. Okumura visited Seoul, Korea on 23 to 26 September, 2014 for the ACUUS (Associated research Centers for the Urban Underground Space) conference, giving a seminar and exchanging information.
- 3-3 Reinforced mutual relationships with Tongji University, National University of Singapore, University of Tun Hussein of Malaysia, Viet Nam National University - Ho Chi Minh City University of Technology (HCMUT), and Ho Chi Minh City University of Architecture (UAH)

III. Committees Activities

1. Annual General Assembly

Annual General Assembly 2014 was held by e-mail during the period of 8 to 30 May 2014 and the following four agendas were unanimously accepted.

- Agendum 1: Activity report for 2013;
- Agendum 2: Income and Expenditure Report for 2013 & Auditor's report;
- Agendum 3: Activity plan for 2014
- Agendum 4: Budget for 2014

2. The report meetings for the 5th IPA International Workshop

The report meetings of the 5th IPA International Workshop were organized and held by the Research committee twice, on 18 February 2014 at IPC in Tokyo with 54 participants and on 24 February 2014 at Dibasan Center in Kochi with 101 attendees.

3. Public Relations Committee

Reinforcement of the IPA website, creation of new websites for IPA members, enhancement of presentation tools, and public relations activities like press release were actively carried out.

IV. Public Relations

1. Updating the IPA Website.

- 1-1. Addition and updating articles on the IPA Website for the IPA activities and the new publications.
- 1-2. A new website for IPA members was created and activated.

2. Lectures

Secretary General Dr Okumura lectured "The latest IPA activities" at the JPA (Japan Press-in Association) General Assembly on 5 June 2014.

3. Press release

The reports on the 5th IPA International Workshop, the workshop's reporting meetings as well as the result of researches were promptly released to the press.

V. Service for IPA Members

1. Recruiting New Members

Invitation activities to new Individual and Corporate members were carried out with an assist from IPA support department of Giken Ltd.

Total of Individual member: 465

Total of Corporate member: 27

*As of 31st March 2015:

Agenda Item 2 Income and Expenditure Account 2014

Fiscal Year 2014 (1 Apr 2014 – 31 Mar 2015)

(Unit: Japanese Yen)

Accounting Title	Revised Budget	Actual	Difference	Notes
I Operating Activity				
1 Operating Income				
① Entry Fee				
Corporate Member's Entry Fee	300,000	100,000	△200,000	1 company
② Membership Subscription				
Individual Member's Annual Fee	4,600,000	4,600,000		460 Individuals
Corporate Member's Annual Fee	3,100,000	2,700,000	△400,000	31 Lots
③ Donation				
Donation	3,120,000	3,120,000		IPC Rent Expense from Giken
④ Miscellaneous Income				
Interest	1,500	1,220	△280	
Miscellaneous revenues	4,000,000	2,081,000	△1,919,000	Non-publication "Guideline of the Press-in Method"
Total Operating Income	15,121,500	12,602,220	△2,519,280	
2 Operating Expenditure				
① Project Expenditure				
Reward for Reviewing Committee Members	70,000	80,000	△10,000	8 papers@5,000yen*2per.
Prepare for 5th IPA International Workshop	500,000	1,507,642	△1,007,642	
5th IPA International Workshop	4,500,000	4,732,002	△232,002	
Report meeting of 5th IPA International Workshop	300,000	190,471	109,529	
5th IPA Research Grants	5,000,000	360,600	4,639,400	
Support for 5th IPA Research Grant Winners	200,000	26,514	173,486	
Reward for Selection Committee Members	48,000	99,000	△51,000	11 groups@3,000yen *3per.
7th IPA Press-in Engineering Seminar	800,000	798,676	1,324	Held in Kochi
Reward for Research Committee Members	130,000	0	130,000	
The lecture of [the Gyropress manual]	30,000	220,596	△190,596	Held in 9 cities, 10 times
Issue Committee of [the Press-in technology manual]	100,000	1,256,843	△1,156,843	Traveling expenses
Issue Committee of [Soil Property Estimation manual]	50,000	0	50,000	Carry over into next term
Publishing [the Gyropress manual]	1,350,000	1,155,000	195,000	
Publishing [Press-in technology manual]	1,000,000	0	1,000,000	Carry over into next term
Support for Site Monitoring	250,000	359,381	△109,381	ACUUS2014
② Management and General				
Revision of IPA Website	150,000	137,160	12,840	
Making Membership Cards	10,000	15,336	△5,336	
Printing Envelops and Covering Letters	30,000	0	30,000	
Translation fee		0		
International and Domestic Postage Expense	200,000	92,612	107,388	
Communication Expense	100,000	109,196	△9,196	
Rent Expense	3,120,000	3,120,000		
Office Supplies Expense	300,000	705,370	△405,370	Printing costs, the cost of manufacturing banners
Commission Expense	300,000	80,926	219,074	
③ Domestic Travel Expense				
Secretariat	200,000	173,090	26,910	
Research Committee Members (include Social Meeting)	200,000	13,670	186,330	
Total Operating Expenditure	18,938,000	15,234,085	3,703,915	
Surplus / (Deficit) of Income over Expenditure	△3,816,500	△2,631,865	1,184,635	

Accounting Title	Revised Budget	Actual	Difference	Note
II Investment				
1 Investment				
① Fixed Deposit	2,000,000	1,000,000	△1,000,000	
Total Investment	2,000,000	1,000,000	△1,000,000	
1 Investment				
① Fixed Assets				
Fixed Deposit	0	0	0	
Total Investment	0	0	0	
Surplus / (Deficit) of Investment Activity	2,000,000	1,000,000	△1,000,000	
III Contingency Expense				
Contingency Fund	30,000	44,648	△14,648	
Research Contingency Fund				
Surplus / (Deficit) of the Current Year	△1,846,500	△1,676,513	169,987	
Balance brought from the Previous Year	2,132,253	2,132,253		
Balance carried forward to the Next Year	285,753	455,740	169,987	


監査の結果、重要な点において適正に表示しているものと認める。

2015年 5月 7日

監事

Amy Hyde 

監事

石井一嘉 

In our opinion, the above statement of accounts are presented fairly in all material respects.

7/5, 2015,

Auditor

Amy Hyde

Auditor

K. Ishii

Agenda Item 3 Activity Plan 2015

Fiscal Year 2015 (1 Apr 2015 – 31 Mar 2016)

I. Research Activities

1. Development and publishing of the “Design and Construction Manual of the Press-in Technology”. (Publication is scheduled on May with approximately 500 pages.)
2. Utilization of the “Design and Construction Manual of the Press-in Technology”
 - 2-1. IPA and JPA will jointly hold the technical workshop of the “Design and Construction Manual of the Press-in Technology” in Japan.
 - 2-2. Publish English version of the “Design and Construction Manual of the Press-in Technology”.
 - 2-3. Preparation of translation to Chinese and Vietnamese of the “Design and Construction Manual of the Press-in Technology”.
3. Authorize the “Pile Penetration Test (PPT)” as the method to estimate subsurface information from data in the Press-in Piling.
4. Editing and publication of the “Press-in Engineering 2015” as the 4th proceedings. (Publication is scheduled on June.)
 - 4-1. Distribution to National Diet Library, domestic and overseas universities, related academic societies and associations, etc.
5. Providing active support to the IPA individual and corporate members for in-situ Press-in data measurements upon request.
6. Providing support to the 5th IPA Grant Award winners for research works.
 - 6-1. Appoint the Press-in technology experts as technical advisors and dispatch them to support the Grant Award winner’s research works.
 - 6-2. Providing support to the corporate members for practical needs to reflect on the IPA researches.
7. Activities for diffusion and enlightenment of the Press-in technology.
 - 7-1. Hold the Press-in Engineering Seminars as well as the sessions to present accomplishment of the Press-in researches.

II. International Conference Activities

1. Hold the 8th Press-in Engineering Seminar, the young researchers’ workshop and the foreign researchers’ seminar in July 2015 in Kochi.

- 1-1. Contribution to the global promotion activities of the Press-in technology through the international exchange with young researchers from such Cambridge University, Tokyo University, Kanazawa University, Tokyo Institute of Technology, National University of Singapore, National University-Ho Chi Minh City University of Technology, Ho Chi Minh City University of Architecture and so on.
- 1-2. Encouragement of researches to be effective in promotion of the Press-in technology to the countries where markets are expected to grow and invite researchers and engineers to the IPA's events and activities from those countries.
2. Preparation of the "6th IPA International Workshop in 2016".
 - 2-1. Consideration of the appropriate Workshop venue, site tour and programme.
 - 2-2. Planning and preparation of the 10th anniversary of the establishment of IPA.
3. Enhancement of the industry-government-academia collaboration/alliance.
 - 3-1. Exchange of technical and scientific information through close contact with American Society of Civil Engineers (ASCE), Deep Foundation Institute (DFI), International Society for Soil Mechanics and Geotechnical Engineering (ISSMGE), Vietnam Society for Soil Mechanics and Geotechnical Engineering (VSSMGE), Chinese Society of Civil Engineers, Shanghai Society of Civil Engineers and so on.
 - 3-2. Reinforcement of alliance with Tongji University in Shanghai, National University of Singapore, Universiti Tun Hussein Onn Malaysia, Ho Chi Minh City University of Technology, Ho Chi Minh City University and so on.

III. Committee Activities

1. Enhancement of the Administrative Committee activities and strengthening of the IPA's financial basis.
2. Providing support to enhance measurement method for the Press-in technology.
 - 2-1. Enhancement of subcommittee members for the area of machinery and measurement to activate research works. Also putting focus on the visualization of underground information by analyzing in-situ measurement data for Press-in application.
3. Execution of the advanced researches of the industry-government-academia collaboration in the Research Committee.
 - 3-1. Promotion of the researches to authorize the "Pile Penetration Test (PPT)".
4. Advance public relations activities by the public relations committee.

IV. Public Relations Activities

1. Promote the Press-in technology actively towards domestic and international clients and assist to reflect the promotional activities onto ordering specifications.
2. Announce upcoming Press-in technology related events such as workshops and seminars in newspapers and technical magazines at appropriate times and present research results.
3. Give lectures to introduce the IPA activities in events such as the JPA General Assembly.
4. Update web-pages in a timely manner with renewed contents. Enrich the members-only websites for more effective use.

V. Member Services

1. Put active recruit of new IPA new corporate members in execution.
 - 1-1. Active recruit of new corporate members in alliance with the Japan Press-in Association (JPA) by making use making use of JPA events.
2. Provide IPA members with more aggressive service, making the most of the International Press-in Centre (IPC) located in Shinagawa, Japan. IPC
3. Providing active support to individual and corporate members on domestic and international.
 - 3-1. Provide support focusing to Asian countries/cities as such Viet Nam, Singapore, Malaysia, Shanghai and Thailand.

Agenda Item 4 Budget 2015

Fiscal Year 2015(1 Apr 2015-31 Mar 2016)

(Unit: Japanese Yen)

Accounting Title	Actual 2014	Budget 2015	Difference	Note
I Operating Activity				
1 Operating Income				
① Entry Fee				
Corporate Member's Entry Fee	100,000	100,000		1 company
② Membership Subscription				
Individual Member's Annual Fee	4,600,000	4,600,000		460Individuals
Corporate Member's Annual Fee	2,700,000	3,100,000	400,000	30 Lots
③ Donation				
Donation	3,120,000	3,120,000		IPC Rent Expense from Giken
④ Miscellaneous Income				
Interest	1,220	0	△1,220	
Miscellaneous revenues	2,081,000	9,000,000	6,919,000	Publishing [Press-in technology manual]
Total Operating Income	12,602,220	19,920,000	7,317,780	
2 Operating Expenditure				
① Project Expenditure				
4th AW Reward for Reviewing Committee Members	80,000	0	△80,000	
Prepare for 5th IPA International Workshop	1,507,642	0	△1,507,642	
5th IPA International Workshop	4,732,002	0	△4,732,002	
Report meotion of 5th IPA International Workshop	190,471	0	△190,471	
Prepare for 6th IPA International Workshop	0	500,000	500,000	
5th IPA Research Grants	360,600	5,500,000	5,139,400	Theme"A" *7 Group
Support for 5th IPA Research Grant Winners	26,514	100,000	73,486	
5th AW Reward for Reviewing Committee Members	99,000	0	△99,000	
7th IPA Press-in Engineering Seminar	798,676	0	△798,676	
8th IPA Press-in Engineering Seminar	0	500,000	500,000	Kochi
Reward for Research Committee Members	0	200,000	200,000	Consider the PPT* and 6th WS, etc.
The lecture of the Gyropress manual	220,596	0	△220,596	
Issue Committee of the Press-in technology manual	1,256,843	0	△1,256,843	
The lecture of the Press-in technology manual	0	300,000	300,000	
Issue Committee of the Press-in technology manual EN Ver.	0	500,000	500,000	
Issue Committee of the Pile Penetration Test manual	0	500,000	500,000	
Publishing [the Gyropress manual]	1,155,000	0	△1,155,000	
Publishing [Press-in technology manual]	0	3,500,000	3,500,000	
Publishing [Press-in Engineering 2015]	0	700,000	700,000	
Support for Site Monitoring	359,381	350,000	△9,381	
② Management and General				
Revision of IPA Website	137,160	150,000	12,840	
Making Membership Cards	15,336	10,000	△5,336	
Printing Envelops and Covering Letters	0	0		
Translation fee	0	0		
International and Domestic Postage Expense	92,612	200,000	107,388	
Communivation Expense	109,196	100,000	△9,196	
Rent Expenxe	3,120,000	3,120,000		
Office Supplies Expenxe	705,370	500,000	△205,370	Printing cost, etc.
Comission Expense	80,926	300,000	219,074	
③ Domestic Travel Expense				
Secretariat	173,090	200,000	26,910	
Research Committee Members(include Social Meeting)	13,670	300,000	286,330	Consider the PPT* and 6th WS, etc.
Total Operating Expenditure	15,234,085	17,530,000	2,295,915	*PPT: Pile Penetration Test
Surplus / (Deficit) of Income over Expenditure	△ 2,631,865	2,390,000	5,021,865	

Accounting Title	Actual 2014	Budget 2015	Difference	Note
II Investment				
1 Investment				
① Fixed Deposit	1,000,000	0	△1,000,000	
Total Investment	1,000,000	0	△1,000,000	
1 Investment				
① Fixed Assets				
Fixed Deposit	0	2,000,000	2,000,000	
Total Investment	0	2,000,000	2,000,000	
Surplus / (Deficit) of Investment Activity	1,000,000	△ 2,000,000	△3,000,000	The cost of 6th Grant Award
III Contingency Expense				
Contingency Fund	44,648	30,000	△14,648	
Research Contingency Fund	0	0		
Surplus / (Deficit) of the Current Year	△ 1,676,513	360,000	2,036,513	
Balance brought from the Previous Year	2,132,253	455,740	△1,676,513	
Balance carried forward to the Next Year	455,740	815,740	360,000	